TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER SCHOOL OF NURSING Independent/Individual Study Agreement

GRADUATE PROGRAM		UNDERGRADUATE PROGRAM			
STUDENT:	COURSE: (include section number)	TOTAL SEMESTER CREDIT HOURS			
R #:	CRN#				
TODAY'S DATE:	# DIDACTIC HOURS	# CLINICAL HOURS			
OFFICIAL PROJECT TITLE: PROJECT TITLE FOR TRANSCRIPT PURPOSES (35 characters maximum): DESCRIPTION OF PROJECT:					

SEMESTER OF REGISTRATION FOR COURSE:		EXPECTED DATE OF COMPLETION:		
OBJECTIVES	PLAN FOR ACHIEVING OBJECTIVES	PLAN FOR EVALUATION	CRITERIA AND MEANS FOR VALIDATING EVALUATION DATA	
If the independent/individual study includes clinical experience, indicate the clinical facility and preceptor.				

STUDENT SIGNATURE: ______ FACULTY MEMBER SIGNATURE: _____

ROUTING: Student returns completed original to the Office of Student Affairs

VI-11

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER SCHOOL OF NURSING Independent/Individual Study Agreement

OBJECTIVES	PLAN FOR ACHIEVING	PLAN FOR EVALUATION	CRITERIA AND MEANS FOR
	OBJECTIVES		VALIDATING EVALUATION DATA

ROUTING: Student returns completed original to the Office of Student Affairs

Student delivers copies to: ______Registrar's Office at the time of Registration (face sheet only) ______Contracting Faculty Member ______Student

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER SCHOOL OF NURSING Independent/Individual Study Agreement

POLICY

The course entitled *Independent Study* is available to individualize student learning. The faculty member responsible for function as the Independent Study mentor develops a formal agreement with the student who registers for this course. Students must file the Independent Study form with the Office of Student Affairs prior to registering for the course.

RATIONALE

A formal agreement assures both student and faculty member a clear understanding of the expectations in the independent study process.

PROCEDURE

- 1. Student and faculty discuss and agree upon an Independent Study course. This information is placed on an Independent Study Agreement form, available in the Office of Student Affairs.
- 2. Once the form is completed and signed by the appropriate faculty member, the Student is responsible for delivering the completed original to the Office of Student Affairs. The Independent Study form must be filed prior to registration or the student will not be allowed to register for the course.
- 3. The Original is to be filed in the Students file and a copy will be given to the student.
- 4. At the completion of the Independent Study, the faculty member reviews the criteria and means for validating evaluation data submitted by the student and issues the grade.
- 5. The Office of Student Affairs maintains the official Independent Study course files.

NOTE: Preceptor Forms for the Graduate Program are only available through GradCentral.