TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

School of Nursing

Agenda/Minutes

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| **Council Name** | **DATE/TIME/LOCATION OF MEETING:** **Cut and paste WebEx, Lync or call-in information** |
| **OFFICERS:****CHAIR:** **CHAIR-ELECT:** **SECRETARY:** **PARLIMENTARIAN:**  | **MEMBERS:** **Student Representatives:** as needed**GUESTS:** A = Absent without Notice, AE = Absent with Notice (excused) |
| **ATTACHMENTS:****Available** [**http://nursing.ttuhsc.edu/councils/index.php**](http://nursing.ttuhsc.edu/councils/index.php) | **ATTACHMENT LIST:**  |

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| **Call to Order**  | Name of Presiding Officer |
| **Approval of Meeting Minutes** | Date and Person who made first motion |
| **Agenda** | **Time****(Min.)**  | **Key Points** | **Actions** | **Due Date and Person Responsible** |
| **Standing Reports:** |
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| **Unfinished Business:** |
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| **New Business:** |
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| **Adjournment** |  |
| **Next Meeting** |  |
| **Name of Meeting Secretary** |  |