Title: Inside Clinic COVID-19 Rapid Testing

POLICY | PURPOSE STATEMENT: The purpose of the policy is to establish a formal process for performing COVID-19 rapid testing when a patient is identified as a potentially infected in the clinic exam room.

SCOPE: This policy applies to all TTUHSC SON Larry Combest Community Health and Wellness Center patients, providers and staff at the LCCHWC, Central Community Health Center (CCCHC) and Abilene Community Health Center (ACHC). The scope may change contingent to the different procedures for each clinic as identified.

DEFINITIONS:
Reading Machine – Used to determine if the Covid test is positive or negative
PPE – Personal Protective Equipment

PROCEDURE:
1. The patient who, is physically in the clinic, is identified by the staff as having symptoms that could be associated with a COVID-19 infection.
2. The provider puts in an order for a COVID-19 rapid test if they determine testing is appropriate.
3. A staff member who is wearing required PPE will obtain a nasopharyngeal swab.
4. A staff member will take the specimen to the lab and perform testing using the rapid test and testing machine.
5. The patient is then notified of the result.
   a. If positive, the patient is given instructions on quarantining and told to expect a phone call from the city health department.
   b. If the results are negative, the provider will continue the exam, order more testing as they see fit or depart the patient.
Policy and Procedure

Cleaning Exam Room
1. If the results are positive, the room will be taken out of rotation and a sign notifying people not to enter should be posted on the door.
2. The room will be terminally cleaned at the end of the day by the cleaning staff.
3. If the results are negative, a thorough cleaning is required by clinic staff, as you would do after every patient.

Reporting
1. All positive COVID-19 results must be faxed within 24 hours to the City Health Department.
2. All test performed need to be reported to your clinic manager.
3. At the end of the week, the number of tests performed in the clinic will be reported to the City Health Department for statistical analysis.

RESPONSIBILITIES | REVIEW | REVISIONS: It is the responsibility of the Policy & Procedures Committee to review and initiate necessary revisions based on collaboration and input by Policy and Procedure committee and through Administrative management of this policy, including the review and revisions will be the responsibility of the department administrator

RIGHT TO CHANGE POLICY: TTUHSC SON Combest reserves the right to interpret, change, modify, amend or rescind this policy in whole or in part at any time to reflect changes in policy and/or law.