Policy and Procedure

<table>
<thead>
<tr>
<th>Title:</th>
<th>Diabetes Education Center Population Survey</th>
<th>Policy Number:</th>
<th>4C.56</th>
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<tbody>
<tr>
<td></td>
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<td>Version Number:</td>
<td>3</td>
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<tr>
<td>Approved By:</td>
<td>Linda McMurry, DNP, RN, NEA-BC, LCCHWC Executive Director</td>
<td>Effective Date:</td>
<td>09/05/2019</td>
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<td></td>
<td>CHWCCA Board of Directors</td>
<td>Original Date:</td>
<td>07/2014</td>
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POLICY | PURPOSE STATEMENT:
The purpose of this policy is to establish guidelines and timelines that information will be gathered to determine incidence of diabetes in the South Plains area and what groups have the highest incidences.

SCOPE:
This policy applies to the Diabetes Education Center staff, and more specifically, the Director of the center.

DEFINITIONS:
American Diabetes Association (ADA) – To promote quality education for people with diabetes the ADA endorses the National Standard for Diabetes Self-Management Education and Support. If you are seeking reimbursement for diabetes education, it is appropriate to apply for ADA Recognition on your diabetes education program or service.

Texas Diabetes Council (TDC) – The TDC addresses issues affecting people with diabetes in Texas and advises the Texas Legislature on legislation that is needed to develop and maintain a statewide system of quality education services for all people with diabetes and health care professionals who offer diabetes treatment and education.

PROCEDURE:
1. The Director of the center will use the American Diabetes Association webpage and the Texas Diabetes Council Website to collect data on the incidence of diabetes.
2. Then the data will be analyzed to determine incidence in the South Plains area.
3. The Director will then analyze the data recorded of all the visits in the Diabetes Education Center and then compare the data.
4. From the data changes to facilitate education will be developed and taken to the Advisory Committee Meeting.
RESPONSIBILITIES | REVIEW | REVISIONS:
It is the responsibility of the Policy & Procedures Committee to review and initiate necessary revisions based on collaboration and input by Policy and Procedure committee and through Administrative management of this policy, including the review and revisions will be the responsibility of the department administrator

RIGHT TO CHANGE POLICY:
TTUHSC SON Combest reserves the right to interpret, change, modify, amend or rescind this policy in whole or in part at any time to reflect the changes in policy and/or law.