POLICY | PURPOSE STATEMENT:
The purpose of this policy is to establish guidelines for the use of the outcome data that will be collected at the Diabetes Education Center.

SCOPE:
This policy applies to all employees of the Diabetes Education Center.

DEFINITIONS:

American Diabetes Association (ADA): To promote quality education for people with diabetes the ADA endorses the National Standard for Diabetes Self-Management Education and Support. If you are seeking reimbursement for diabetes education, it is appropriate to apply for ADA Recognition on your diabetes education program or service.

American Association of Diabetes Educators (AAED): An association that offers a simplified and streamlined application process that meets the highest quality reimbursement set forward by the Centers for Medicare & Medicaid Services.

Health Insurance Portability and Accountability Act (HIPAA) of 1996: Is the United States legislation that provides data privacy and security provision for safeguarding medical information.

PROCEDURE:
1. Collection of outcome measures per Policy Number 4C.57 will be conducted; the data will be utilized in several areas.
2. DEC program outcome data is reported to the CHWCCA Governing Board. Data included for the DEC program includes the following:
   a. Visits,
   b. Referral type,
   c. Payer type,
Policy and Procedure

d. Support group attendance

3. The outcome data will be reported will be the annual assessment of the population the center serves. This report will consist of age, gender, type of diabetes, and any barriers that the clients may have.

4. The outcome data will be reported every three years for the American Diabetes Association Accreditation process and the American Association of Diabetes Educators Diabetes Education Accreditation Program process. These reports require extensive information including number of visits (group and individual), age, gender, and type of diabetes, barriers, and more. This data will be used to complete the application process only.

5. Outcome data may also be used in research journal articles if relevant.

6. Outcome data may also be utilized as identified by program director.

7. It is important that the data collected be treated in a HIPAA compliant way in order to protect client information.

RESPONSIBILITIES | REVIEW | REVISIONS:
It is the responsibility of the Policy & Procedures Committee to review and initiate necessary revisions based on collaboration and input by Policy and Procedure committee and through Administrative management of this policy, including the review and revisions will be the responsibility of the department administrator.

RIGHT TO CHANGE POLICY:
TTUHSC SON Combest reserves the right to interpret, change, modify, amend or rescind this policy in whole or in part at any time to reflect the changes in policy and/or law.