SON OP 60.045 - Second Major at Texas Tech University

PURPOSE
Students should have the option to concentrate additional study in an area of their interest.

REVIEW
The OP shall be reviewed by the Associate Academic Dean of Education Support Services and Student Affairs by October 1st of each even numbered year (ENY), with recommendation for revision forwarded to the Dean of the School of Nursing. Final approval of the OP is provided by the Dean.

POLICY/PROCEDURE
A student may choose to pursue a second (double) major at Texas Tech University while in the School of Nursing. In general, students must complete at least 24 semester hours in the second major -- exclusive of credit by examination -- in addition to the courses required for the nursing major. However, the second major department determines the necessary courses and hours to meet the second degree requirements. The second major advisor should be consulted no later than the beginning of the junior year. The School of Nursing advisor uses the finalized plan in helping the student coordinate schedules of School of Nursing courses and second degree major courses.

1. The student notifies the appropriate Department Chair of the desire to pursue the second major.
2. The student contacts the Chairperson of the department/Dean of the School in which the second major is desired to obtain an advisor.
3. The student and second major advisor determine the required courses for the second major and complete the appropriate form.
4. The student obtains the signature of the appropriate Department Chair.
5. The form is copied and distributed as identified on the form.
6. The appropriate Department Chair advises the student in scheduling of nursing courses and second major courses.
7. The student applies to both the School of Nursing and the second major department for graduation and pays two graduation fees.
8. The student receives two separate diplomas -- one from Texas Tech University Health Sciences Center and one from Texas Tech University.
9. When transcripts of the program of study are needed by the student, the student will need to request a transcript from Texas Tech University and Texas Tech University Health Sciences Center.

Developed: MAL/cdh 5/88
Revised: SD/bs 11/15/02
Reviewed: KC 07/31/14
Reviewed: KC 10/01/2016