SON OP: 60.092 Termination of Electronic Resources Post Dismissal

PURPOSE: The purpose of this policy is to ensure the security of the institution once a student has been dismissed from the institution and is deemed by TTUHSC to have no further need to utilize the institutional electronic server.

REVIEW: The OP shall be reviewed by the Associate Dean of Admissions, Enrollment Management and Student Affairs by October 1st of each even numbered year (ENY), with recommendation for revision forwarded to the Dean of the School of Nursing. Final approval of the OP is provided by the Dean.

POLICY/PROCEDURE

1.0 Policy
When a student has been dismissed from the TTUHSC School of Nursing, all rights to the TTUHSC e-mail address and electronic resources shall be discontinued effective immediately once all rights to appeal the dismissal have been exhausted. Reasons for dismissal may include, but are not limited to, academic dismissal, a dismissal as a result of misconduct, or resignation in lieu of dismissal.

2.0 Procedure
The following department shall be notified of the decision to discontinue student email and electronic access:

- TTUHSC Information Technology
- TTUHSC Student Services
- TTUHSC SON Education Technology Department
- Relevant TTUHSC SON Academic Program

Any questions or concerns regarding this action should be directed to the Associate Dean for Admissions, Enrollment Management and Student Affairs.

Developed 3/2017 KC
Approved Administrative Council 3/6/2017
Reviewed/Editorial Changes: KC 3/2/2020