ATTACHMENT A
TTUHSC School of Nursing
Student Civility Contract

CIVILITY IS BEHAVIOR THAT: 1) shows respect toward another, 2) causes another to feel valued, 3) contributes to mutual respect, effective communication and team collaboration.

Our primary commitment is to learn from the instructors, from each other, from the materials and from our work. We acknowledge differences amongst us in values, interests and experiences. We will assume that people are always doing the best they can, both to learn the material and to behave in socially productive ways. By sharing our views openly, listening respectfully, and responding critically to ideas, we will all learn. Most students exhibit appropriate behavior in class, but sometimes there is disagreement over the definition of “appropriate” behavior.

Learning is a group activity, and the behavior of each person in class in some way or the other affects the learning outcomes of others. If we keep these thoughts and the following rules in mind, the classroom experience will be a better one for everyone involved.

TTUHSC School of Nursing Students’ Responsibilities:

Failure to comply with the requirements of any of the following items or other policies in the School of Nursing Student Handbook or TTUHSC Student Handbook may result in a conference with the appropriate Associate Dean and/or Department Chair to discuss the concern. Should the problems warrant immediate action, the Associate Dean may recommend the student be dismissed from the program/SON. The following is a description of the scholastic, non-cognitive performance responsibilities of a student in the TTUHSC School of Nursing:

**Attentiveness** - The student regularly attends class. All extended absences are for relevant and serious reasons and approved, where applicable, by the appropriate authority. The student is consistently on time for lectures and stays until the end of presentations. The student is alert during the presentation and demonstrates attentiveness by taking notes and asking appropriate questions.

**Authority** - A student shows appropriate respect for those placed in authority over him/her both within the University and in society.

**Communication** - The student demonstrates an ability to communicate effectively verbally, nonverbally, and in writing with peers, teachers, patients, and others.

**Cooperation** - The student demonstrates his/her ability to work effectively in large and small groups and with faculty, staff, students and the community in giving and accepting freely in the interchange of information.
Demeanor - The student has a positive, open attitude towards peers, teachers, and others during the course of nursing studies. The student maintains a professional bearing in interpersonal relations. The student functions in a supportive and constructive fashion in group situations and makes good use of feedback and evaluations.

Ethics - The student conducts self in compliance with the ANA Code of Ethics.

Inquisitiveness - The student acquires an interest in his/her courses and curricular subjects, demonstrating individual pursuit of further knowledge.

Judgment - The student shows an ability to think critically regarding options, reflecting his/her ability to make intelligent decisions in his/her personal and academic life.

Maturity - The student functions as a responsible, ethical, law-abiding adult.

Moral Standards - The student respects the rights and privacy of other individuals and does not violate the laws of our society.

Personal Appearance - The student's personal hygiene and dress reflect the high standards expected of a professional nurse.

Professional Role - The student conducts self as a professional role model at all times and in compliance with Standards of Practice Relative to Registered Nurses (OAC Chapter 4723-4) and the ANA Code of Ethics for Nurses with Interpretive Statements (http://nursingworld.org/ethics/code/protected_nwcoe813.htm). The student demonstrates the personal, intellectual and motivational qualifications of a professional nurse.

Responsibility - The student has nursing school performance as his/her primary commitment. Student/student and student/faculty academic interchanges are carried out in a reliable and trustworthy manner.

The TTUHSC School of Nursing reserves the right to dismiss a student at any time on grounds the University may judge to be appropriate. Each student by his/her own admission to the SON recognizes this right of the University and SON.

The continuance of any student on the roster of the SON, the receipt of academic credit, graduation, and the granting of a degree rests solely within the powers of the TTUHSC School of Nursing.

Effective December 1, 2015 disruptive Behavior and inappropriate behaviors will be broken down into two elements of performance: 1) the profession of Nursing and the TTUHSC SON/has a code of conduct that defines acceptable and disruptive and inappropriate behaviors (p. 18, TTUHSC School of Nursing Student Handbook), 2) as future nurses and leaders you must manage disruptive and inappropriate behaviors within yourself, among your peers, and others.

Examples of inappropriate behaviors are below but not inclusive:

- Demeaning, belittling or harassing others;
- Discounting or ignoring solicited input from instructors/faculty regarding
classroom and/or clinical performance or professional conduct.

- Displays of temper, tantrums;
- Emails and/or messages submitted through the online platform that are inflammatory in nature;
- Habitually arriving late to class;
- Habitually interrupting as others speak;
- Knowingly withholding information needed by a peer, instructor, or clinical staff;
- Not paying attention or listening to others who address you; not responding to email, letters or voice mail that requires a reply;
- Not sharing credit for collaborative work or not completing an equitable share of collaborative work assigned;
- Overruling decisions without direct discussion and rationale;
- Rudeness that ultimately escalates into threatened or actual violence;
- Rumoring, gossiping about or damaging a classmates/professor’s reputation;
- Speaking with a condescending attitude;
- Threatening others; this refers to physical threats, verbal/nonverbal threats, and implied threats;
- Using up supplies or breaking equipment without notifying appropriate staff/faculty;
- Yelling or screaming at instructors, peers, or clinical staff.

By signing this contract, I acknowledge receipt and understanding of this contract. I understand that any behavior or action determined to be a breach of this contract may result in disciplinary consequences that may include my being subject to immediate dismissal from the program/School of Nursing.

Student Name (please print): ____________________________

Student Signature: ____________________________ Date: __________

R- Number __________________________________________