SON OP: 20.010 Faculty Orientation - Overview

PURPOSE: Each faculty member may attend the general orientation provided by the Human Resources Office of Texas Tech University Health Sciences Center. This is provided once a month and announced by the Human Resources Office. The Sr. Director of Faculty Support in Lubbock or the Executive Assistant to the Regional Dean - Permian Basin can assist in arranging for attendance at this orientation. An important element in adjustment to a new position and in continuing high quality performance is through knowledge of the structure, history, policies, and procedures of the organization as well as the plans for the future of the enterprise. Orientation methods are one useful method to develop that knowledge.

REVIEW: This section of the handbook shall be reviewed by the Dean and the Faculty Council by September 1st on odd-numbered years.

POLICY/PROCEDURE

Each new faculty member is provided an orientation which is conducted in collaboration with the Office of the Dean, the Department Chair and/or Regional Dean and the Sr. Director of Faculty Support. This detailed activity provides an overview of the structure of the School, faculty responsibilities related to faculty governance, programs offered within the School and a detailed review of curricula.