Attachment D: Final Progress Report of Professional Development Plan

(Name of Faculty)

The faculty member and appropriate Department Chair/Associate Dean/Regional Dean will continue to provide annual evaluations summarizing progress toward the plan, which will be incorporated into the faculty's annual report. Upon completion of the plan, the appropriate Department Chair/Associate Dean/Regional Dean will prepare a final report to the Dean with a copy to the faculty member and a copy to the Peer Panel.

Summarized Progress toward Professional Development Plan – Final Report (completed by Department Chair/Associate Dean/Regional Dean)

Signature of Department Chair/Associate Dean/Regional Dean Date

Final Review of Peer Panel (Indicate decision with an “X”):

___ Satisfactory progress has been made and no further action is necessary. The faculty member’s performance would thus be considered satisfactory.

___ Because of extenuating circumstances the development program should be extended.

___ Unsatisfactory progress has been made and/or insufficient information is provided, defer to the Dean for consideration.

Signature of Peer Panel Chair Date

Dean's Final Response:

___ Faculty member is found to be performing in a professionally competent manner, no action required.

___ Faculty member is found to exhibit a pattern of incompetent performance. (Indicate measures taken to assist in professional development/performance improvement):

Signature of Faculty Member Date

Signature of Dean Date

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