OPERATING POLICY AND PROCEDURE
SON OP: 20.115 Emeritus Status – Very Distinguished Service

PURPOSE: (see below)

REVIEW: This section of the handbook shall be reviewed by the Dean, Coordinating Council, and Professional Development Council by September 1st on odd-numbered years.

POLICY/PROCEDURE
04.01.2 Emeritus Appointments:

a. The title Emeritus may be conferred as a recognition for long and faithful service, or for very distinguished service to the institution.

b. Members of the faculty with rank of professor or associate professor at retirement may be given emeritus appointments, provided they have completed at least ten years of service at a component institution or have been recommended on the basis of “very distinguished service.”

c. Administrative officers in major positions at the time of retirement from administrative duties may be considered for emeritus appointments.

d. Emeritus appointments are strictly honorary and without stipend.

e. Each such appointment shall be subject to approval by the board upon recommendation of the respective President with concurrence by the Chancellor.

Procedure:

a. A formal written request will be submitted for consideration by the Professional Development Council.

b. Documentation related to the criterion used for making the recommendation for Very Distinguished Service will be requested from the potential candidate. The potential candidate must effectively document distinguished service in at least three of the recommended areas for consideration.

Overview of Method Used for Recommendation for Very Distinguished Service*:

1. A faculty who has achieved national recognition as a Fellow within an academy of nursing.
2. A faculty who has provided senior leadership for a national nursing organization.
3. A faculty who has achieved national awards in research or practice.
4. A faculty who has achieved significant recognition by state/national government entity for outstanding contribution to health care.

c. The Professional Development Council reviews the documents and makes recommendations (in writing) to the Dean.

d. The Dean will review the Professional Development Council recommendations with the submitted materials related to the criterion. The Dean will make a written recommendation to the President for consideration.

Developed: AG: sh 9-17-01
Adopted by Faculty Affairs Committee
Revised: FAC: sh 11-19-07
Reviewed 7/15/13
Revised lrf: 11/17/14
Reviewed PDC: 11/20/17

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