Operating Policy and Procedure

SON OP: 21.005 Research Extramural Non-Research Project Funding Policy

PURPOSE: Current state-appropriated resources are less than adequate to fund innovative demonstration projects and special academic projects. Therefore, all appropriate sources of extramural funding for such requirements should be sought. In order to assure that such fund-seeking is as productive as possible, the Dean's Office will make as to the appropriateness of the fund seeking activity and direct the appropriate administrator to coordinate the activity.

REVIEW: This section of the handbook shall be reviewed by the Associate Dean for Research, Coordinating Council, and Professional Development Council by September 1st on even-numbered years.

POLICY/PROCEDURE

The Dean's Office is the point of coordination for all efforts within the Anita Thigpen Perry School of Nursing to seek extramural non-research project funds.

1. Individuals with suggestions, ideas, or formal proposals for extramural non-research project funding should contact the Dean, who would then direct items to the appropriate administrator.

2. Almost all fund-seeking efforts eventually require a written proposal. When that proposal is developed, it should be forwarded to the Associate Dean for Research who will coordinate the routing procedures required by the Office of Sponsored Projects.

3. If the proposed source of funding is a foundation or corporation (i.e. not a federal source), the HSC Development Office will be involved in certain submissions, due to a need to assure coordination of contact. If such involvement is required, the Dean's Office will complete any necessary notifications and will inform the faculty or staff member(s) involved.