SON OP 40.460: Special Student Enrollment

PURPOSE: The purpose of the Special Student Enrollment policy is to describe the conditions by which a student may be admitted to take graduate program courses but is not seeking to obtain a degree from TTUHSC.

REVIEW: All policies in the Graduate Program Manual shall be reviewed by the Graduate Program Associate Dean/Department Chairs by December 1 of even numbered years in collaboration with the Graduate Program Council. Final approval of the Graduate Program Manual is by the Dean.

1.0 Policy

Under certain circumstances, it may be appropriate for an individual to seek admission as a special non-degree seeking student. This admission is for the purpose of taking a limited number of courses for one semester only and on a space-available basis. It is not an avenue for seeking a degree or a post-master’s certificate. The individual must be eligible for admission under generally acceptable criteria as follows:

1. Currently enrolled in a master’s or doctoral program at a college or university and in good academic standing; or
2. Registered nurse with a BSN not enrolled in an educational institution; or
3. Waiver to the above requirements from the programmatic administrator.

A special student must apply to the Graduate Program and be admitted as a degree seeking student in order to continue enrollment after completion of a semester of graduate credits. Six credits is the maximum number that can be taken as a special student.