Improve Action Plan Template

**Improve Action Plan for** (provide title):
(Examples: Course Improvement, Curriculum Improvement, Administrative/Student Services)

**Area for Improvement History:**

**Start Date** (mm/dd/yyyy):

**Target date for implementation** (semester, year):

**Participant(s)** (Standing committees, Task Forces, Faculty, Students…):

**Priority:**
- [ ] High
- [ ] Medium
- [ ] Low

**Check current status:**
- [ ] Ongoing
- [ ] Finished
- [ ] On Hold
- [ ] Terminated

**Type of Report:**
- [ ] Improvement Action Plan
- [ ] Progress Report
- [ ] Final Report

**Date:**

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ATTACHMENT A
Page 1
SON OP 50.020
August 7, 2017
Improvement Goal:

<table>
<thead>
<tr>
<th>Objective</th>
<th>Measures</th>
<th>Actions</th>
<th>Person Responsible</th>
<th>Progress to Date</th>
<th>Outcomes (Link to Student Learning Outcome [SLOs] Course Objectives)</th>
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</thead>
<tbody>
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Developed: YM/ps 3/27/07  
Revised YM 06/14  
Reviewed YM 10/09, 4/10, 5/13, 05/15