Improvement Action Plan Template

**Improvement Action Plan for** (provide title):
(Examples: Course Improvement, Curriculum Improvement, Administrative/Student Services)

**Area and Rationale for Improvement:**

**Start Date** (mm/dd/yyyy):

**Participant(s)** (Standing committees, Task Forces, Faculty, Students...):

**Priority:**
- [ ] High
- [ ] Medium
- [ ] Low

**Check current status:**
- [ ] Ongoing
- [ ] Finished
- [ ] On Hold
- [ ] Terminated

**Type of Report:**
- [ ] Initial Improvement Action Plan Date:
- [ ] Progress Report Date:
- [ ] Final Report Date:

**Improvement Goal:**
## Improvement Action Plan Template

### Improvement Goal:

<table>
<thead>
<tr>
<th>Objective</th>
<th>Measures</th>
<th>Actions</th>
<th>Person Responsible</th>
<th>Progress to Date</th>
<th>Outcomes (Link to Student Learning Outcome [SLOs] Course Objectives)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<td>3.</td>
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</tbody>
</table>

Developed: YM/ps 3/27/07  
Revised: YM 06//14  
Reviewed: YM 10/09, 4/10, 5/13, 05/15, 8/19, EC 2/20, PIEC 1/21

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