SON OP: 50.060, **Student Assessment Process Policy**

**PURPOSE:** The purpose of the School of Nursing Student Assessment Process Operating Policy and Procedure (SON OP) is to promote collection of valid and reliable student satisfaction feedback for use in the development of programmatic improvement action plans.

**REVIEW:** The OP will be reviewed biennially by October 1 of each odd numbered year (ONY) by the Associate Dean of Outcomes Management and Evaluation, with recommendations for revisions forwarded to the Dean of the School of Nursing.

**POLICY/PROCEDURE:**

1. **Policy**

   Informal and formal means of participation in assessment are available to students. Informal opportunities to participate in assessment include School of Nursing Shared Governance Councils and task force memberships, Texas Nursing Student Association, and anecdotally via electronic, written and oral communications. Formal opportunities include mandatory completion of online assessment tools. Provision of individual student input into the ongoing assessment process is essential. Both qualitative and quantitative satisfaction data are used to achieve ongoing improvement.

2. **Procedure**

   The student assessment process procedure is as follows:

   a. The Office of the Associate Dean for Outcomes Management and Evaluation opens the links for Orientation Satisfaction, Course Satisfaction, and Satisfaction at Graduation Assessment tool completions and sends an e-mail notification.

   b. Faculty remind students to complete online assessment tools.

   c. Students complete and submit assessment tools.

   d. Analysis dashboards are updated and faculty and administrators are notified of availability on the website https://nursing.ttuhs.edu/OMEdata/. Data is only available after utilizing eraider id to login.

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