Operating Policy and Procedure

SON OP 30.089 – Immunization Policy and Procedure for Undergraduate Pre-Licensure Students

PURPOSE

The purpose of the School of Nursing Immunization Operating Policy and Procedure (SON OP) is to ensure effective documentation of requirements for immunizations prior to clinical placement.

REVIEW

The OP will be reviewed biennially by September 1 of each even numbered year (ENY) by the applicable Associate Dean/Department Chair, with recommendations for revisions forwarded to the Dean of the School of Nursing.

POLICY/PROCEDURE

The immunization policy and procedure is in place in reference to HSC OP 75.11 Health Surveillance Program for TTUHSC and the TTUHSC Student Handbook. The procedure assures that students have appropriate documentation on file prior to clinical placement in facilities with specified requirements and therefore, does not delay clinical placement. The procedure is in place to recognize that TTUHSC is able to accept the Texas Department of State Health Services Exemptions for Medical Reasons and/or Reasons of Conscience, however, affiliated clinical sites may not recognize these exemptions. This procedure ensures proper student notification of issues that may affect clinical placement.

Immunizations

1. In alignment with HSC OP 75.11 Attachment E Healthcare Personnel Vaccination Recommendations, proof of Hepatitis B, Tb, Influenza, MMR, Varicella, Tetanus/Diphtheria/Pertussis, and Meningococcal immunizations will be requested prior to the first class day through virtual orientation and matriculation information. This information will be provided by the student to the Office of Institutional Health.

2. In alignment with HSC OP 75.11 Attachment G CMS Mandated COVID-19 Vaccination Requirements of TTUHSC FQHC Sites and Attachment H CMS Mandated COVID-19 Vaccination Requirements of Non-TTUHSC Sites, proof of COVID-19 vaccination will be requested during virtual orientation. During virtual orientation, students will also receive procedures for HSC OP 75.11 Attachment I Medical Exemption to COVID-19 Vaccination Request Form and Attachment J Religious Exemption to COVID-19 Vaccination Request Form. This information will be provided by the student to the Office of Institutional Health.

Procedure

1. For newly admitted students: A report from the Office of Institutional Health will be requested on the 20th class day of the first semester of attendance. Students with missing information will be dropped from coursework until information is received.

2. For ongoing students: Deficiencies in the record may result in clinical placement delays. In between semesters, holds may be placed on students accounts to prevent registration in future courses until the immunization records are up to date.

3. Site coordinators and directors will provide site-specific information to students related to requirements and exemption processes and may request holds on student accounts until information is received.

4. Site coordinators and directors also may have site specific requirements necessitating complete immunization compliance by the first clinical/simulation date. Students will be made aware of this during virtual orientation and/or in-person orientation and/or site-specific orientation.