Operating Policy and Procedure

SON OP 30.360 – Exam Benchmarking Usage

PURPOSE  The purpose of the Accelerated BSN Exam Benchmarking Usage Policy is to hardwire the usage of qualitative data to assist in evaluating curricula, TTUHSC School of Nursing will utilize external benchmarking examinations during the course of students’ progression.

REVIEW  The OP will be reviewed biennially by September 1 of each even numbered year (ENY) by the applicable Associate Dean/Department Chair, with recommendations for revisions forwarded to the Dean of the School of Nursing.

POLICY/PROCEDURE

Accelerated BSN Program:

The “Benchmarking Exam Usage” policy provides guidelines to be utilized for test administration and test review. Appropriate accommodations are made for students who meet criteria for Americans with Disabilities Act.

A. Administration of Examinations

- Benchmarking exams for pre-licensure student shall be given in a proctored setting in accordance with Non-Traditional Testing Policy and Procedure OP 30.291
- Benchmarking exams shall be given at key times as designated per curricula.
- Specific guidelines on how to use the exams and complementary study material for the benchmarking guidelines are outlined in OP 30.260- ATI Content Mastery Series (CMS) Assessment Policy.

B. Percentage of Course Grade

Courses utilizing benchmarking exams shall be no more than 15% of the course grade. Benchmarking exam scores will be used in the exam calculation for passing the course.

C. Make Up Exams

Students who miss a benchmarking exam due to participation in a university sponsored event shall provide documentation to faculty at least 48 hours in advance of the exam and are eligible to make up the exam. Other absences are at the discretion of the course facilitator.

D. Standardizing Course Material

In an effort to streamline class material delivery to ensure students know where benchmarking material is placed within courses, specifications are provided in OP 30.260- ATI Content Mastery Series (CMS) Assessment Policy.