SON OP 30.406 – Non-traditional Undergraduate Progressions Policy

PURPOSE
The purpose of the School of Nursing Undergraduate Progressions Operating Policy and Procedure (SON OP) is to establish the requirements and process for student progression through the curricula toward completion of the designated degree. The intent of the policy is to provide guidance for decision-making by both students and faculty.

REVIEW
The OP will be reviewed biennially by September 1 of each even numbered year (ENY) by the applicable Associate Dean/Department Chair, with recommendations for revisions forwarded to the Dean of the School of Nursing.

POLICY/PROCEDURE

1. Policy
The Undergraduate Progressions Policy serves to formalize the requirements and procedures for undergraduate student progression through the designated curriculum and documentation for evidence of achievement of student learning outcomes. Minimal requirements for student progression include the following 30 criteria:

- Grades are reviewed each semester and progression in the designated academic program is determined by the Associate Dean/Department Chair, program directors and elected programmatic members of the Admissions and Progressions Committee.
- Undergraduate students are required to maintain a minimum semester and cumulative 2.0 GPA with grades at the level of “C” or above for all undergraduate courses.

2. Procedures
At the conclusion of each semester, the Associate Dean/Department Chair, respective program director and members of the programmatic Admissions and Progressions Committee review course grades for undergraduate students enrolled in the Accelerated BSN and RN to BSN Programs.

- The Admissions and Progressions Committee chair(s) will schedule a progressions meeting at the end of each semester for the purpose of determining undergraduate student progression. During the meeting, the Committee members will:
  - Identify cases where undergraduate students have not met the minimum requirement for course grade in one or more courses or maintained the required minimum GPA for the semester.
  - Develop recommendations for continued progression toward degree completion or recommendations for academic dismissal based on the following criteria:
Undergraduate criteria for the Accelerated BSN Program for academic dismissal are as follows:
- Earned course grade of “D,” “F,” or “WF” in one or more undergraduate courses in one semester, or

Undergraduate criteria for the RN to BSN Program for academic dismissal are as follows:
- Earned course grade of “D,” “F,” or “WF” in two or more nursing courses in one semester, or
- Earned grade of a “D,” “F” or “WF” in the same nursing course twice, or
- Cumulative semester or cumulative GPA less than 2.0 for two consecutive semesters.

- Forward recommendations to School of Nursing Office of Student Affairs, who will assist with sending official notification to students using letter templates.
- Select the designated progressions letter template for communication to the Office of the Dean for dismissal recommendations.

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Approved by ABSN Council: 06/07/21