PURPOSE
The purpose of the School of Nursing Student Clinical Evaluation Operating Policy and Procedure (SON OP) is to meet the Board of Nurse Examiners for the State of Texas requirement for schools of nursing to have guidelines/policies for performing evaluation of clinical performance of students enrolled in clinical courses.

REVIEW
The OP will be reviewed biennially by September 1 of each even numbered year (ENY) by the applicable Associate Dean/Department Chair, with recommendations for revisions forwarded to the Dean of the School of Nursing.

POLICY/PROCEDURE
The student who will be expected to sit for the NCLEX-RN exam who is enrolled in a clinical course will be evaluated by assigned clinical faculty at least twice during the semester.

Every level in the curriculum will include an End of Level Student Learning Outcomes (SLO) document based on the Quality and Safety Education for Nurses (QSEN) Competencies and the Texas Board of Nursing Differentiated Essential Competencies (DECs). The SLO document will specify the course responsible for each criterion. Every clinical course will include a formative and summative clinical evaluation tool based on the SLO document.

The course facilitator will identify appropriate time frames for formative and summative evaluation during the semester. The course facilitator will publish instructions to faculty and students regarding routine evaluations.

Formative Evaluation: The formative evaluation will be an ungraded evaluation of student performance. Appropriate feedback may include weekly documentation with verbal feedback or a clinical midpoint documentation with verbal feedback. Students must receive a copy of the evaluation document(s) in the course via the online learning management system.

Students in good standing: (clinical average >75 in a clinical course or an average >75 of the clinical components of a course with clinical and didactic graded activities): Formative evaluation may be delivered with no formal face-to-face meeting via the online learning management system.

Students at risk for failure: (clinical average ≤75 in a clinical course or an average ≤75 of the clinical components of a course with clinical and didactic graded activities). Formative evaluation must consist of a face-to-face meeting with follow-up documentation with the possibility of a clinical contract specifying an improvement plan.

Summative Evaluation: The summative evaluation will be a graded evaluation of student performance at clinical endpoint. Appropriate feedback should include a summative clinical evaluation tool signed by both facilitator and student and uploaded via online learning management system.

Students are required to participate in these routine evaluations. Clinical evaluation data are internal to the course and does not apply to the evaluation of student in other courses.
Additional Evaluations

The student or faculty may request/require additional evaluation meetings at any time during the semester.