Operating Policy and Procedure

SON OP: 30.855 – Success Program Policy

PURPOSE: The purpose of the School of Nursing Success Program Operating Policy and Procedure (SON OP) is to guide the development of the Success Program for the Undergraduate Programs.

REVIEW: The OP will be reviewed biennially by September 1 of each even numbered year (ENY) by the applicable Associate Dean/Department Chair, with recommendations for revisions forwarded to the Dean of the School of Nursing.

1.0 Policy

The purpose of the Success Program is to assist every student in learning how to effectively achieve success, which is identified (at a minimum) as remaining in nursing school and graduating on time.

Objectives: To offer resources to promote development of mature learning processes, including assistance with:

- Effective study skills
- Time management skills
- Test-taking skills
- Coping skills

The Success Program for the Undergraduate Programs will meet these objectives by:

1. There will be assigned faculty for each course in the Traditional Undergraduate Program.

2. The course facilitator for each course will be the primary student contact for the Success Program.

3. During program orientation, students will be provided with information about the Success Program and the course facilitator’s role. Each student will sign page 5 (see attached document) and this signed acknowledgement will be placed in his/her student file.

4. 24-hour access to components of the Success Program (see attached document) on the School of Nursing website homepage for actual and potential students/families.

5. Additional resources (such as tutor lists, math help, study tips) will also be available under the Success Program tab.

6. Referral to the Success Program may be done by student (self-referral), faculty recommendation or mandated by a formalized course of action.

Approved: UPC 11/29/12
Reviewed: UPC 9/1/13, AV 8/30/18, AV 9/9/2020